



# Kents Hill Park School

Timbold Drive, Kents Hill Park, Milton Keynes, MK7 6BZ  
Headteacher: Mr. James Pilgrim

Dear Parents, Carers and Pupils,

Following the recent announcements by the Government regarding the return to school for all pupils from the 8th March, I am writing to confirm to you the arrangements for this at Kents Hill Park School.

As I am sure you will appreciate, there are quite a significant amount of details and organisation that is required by the school and its community and I thank you for your support as we return. I have said many times in my letters over the last year or so that we have an incredibly strong community at Kents Hill Park School and we are very pleased to be able to welcome all the pupils and families back to school. However, we must still mitigate against the chance of spreading the virus and ensure that we keep everyone safe.

In essence, we are returning to the systems and routines that were in place before Christmas, but there are a number of amendments and updates.

## **Attendance**

This has not changed. The Government has indicated that all children, except those who have been specifically asked to shield, should return to school. As such, normal attendance processes will be in place. We appreciate that this may cause some anxiousness for pupils and families, and so we have asked that tutors contact pupils over the next week to discuss any aspects. Similarly, please feel free to contact Form Tutors or Heads of Year if there any aspects you wish to discuss.

We have attached the previous guidance and videos on how pupils should arrive and leave school, including the car parking procedures for both primary and secondary sites. Please take the time to refamiliarise yourselves with the details.

## **School Day**

The timings of the school days for both Primary and Secondary Phases remain the same as before Christmas, as do the entrances and exit points at the start and end of the day.

## **Face Coverings**

For secondary pupils and staff, face coverings, unless medically exempt, are now strongly recommended. The Government have indicated that this will be the case until Easter when it will be reviewed. We will use the information from parents provided before Christmas as to who is medically exempt from face coverings. To be clear, face shields are not part of the guidance and pupils should ensure that they have enough face coverings with them in case they need to change them during the day. Face coverings must be worn at all times whilst inside the building, except when sat down at lunchtimes. Face coverings do not need to be worn outside or during PE lessons.

[www.kentshillpark.school](http://www.kentshillpark.school)

Email: [office@kentshillpark.school](mailto:office@kentshillpark.school)

Telephone: 01908 533290



The Government has indicated that face coverings are not required in the classroom for primary pupils, although we would strongly advise that they wear them if they are comfortable doing so. Primary staff will wear them when social distancing cannot be maintained.

Any pupil may bring their own hand sanitiser if they wish.

### **Uniform and Expectations**

This has not changed. All pupils are expected to be in school in full school uniform every day. For days when secondary pupils have PE lessons, they should come to school in their PE kit. Primary pupils are to keep their PE kits in school during the week.

The high standards of behaviour that are expected of all KHP pupils will be maintained. The Addendum to the whole school behaviour policy sets out how we will respond to any issues of behaviour and can be found on the school website. The Behaviour Policy explains that pupils can be sanctioned, up to and including exclusion, if they wilfully refuse to adhere to arrangements for social distancing and/or deliberately cough or spit at pupils, thereby putting them at risk.

Pastoral systems will support the pupils' transition back in to school and we acknowledge that the experience of lockdown will have been different for every family. However, we have the highest expectations of behaviour at Kents Hill Park School and a pupil's behaviour should be impeccable at all times. With all the changes and amendments to the school's routines we expect pupils to take responsibility and act maturely; there will be no tolerance for poor behaviour choices.

### **Testing**

As you will be aware, the Government have indicated that secondary schools should use Lateral Flow Devices (LFDs) to test all pupils and staff before their return to school and two further times. Currently there are no plans to test pupils in primary schools and all primary pupils can therefore return to school on Monday 8<sup>th</sup> March.

We require your consent to conduct the tests and a link to the consent form is below. Please complete the form to show whether you do or do not consent. The testing is voluntary and part of the process of identifying cases within the community so that we can all return to school safely. Any pupil or staff member that tests positive or is displaying symptoms will be required to isolate for 10 days along with those in close contact or book a test with the NHS. This is in line with government guidance.

### [KHP Testing Consent Form](#)

The organisation of the testing in school is significant and as such not all secondary pupils will be able to return to school immediately. Therefore, remote learning at home will be in place until Thursday 11th March when every pupil is expected back in school.

Pupils will be given a time slot in which to arrive at school for a test, wait for their result and then return home to continue with their online learning. When all pupils have been tested, all pupils can return on Thursday 11th March to begin face-to-face lessons.

[www.kentshillpark.school](http://www.kentshillpark.school)

Email: [office@kentshillpark.school](mailto:office@kentshillpark.school)

Telephone: 01908 533290



Year 7 Parents' Evening takes place on Tuesday 9th March. As we have done with Year 9, the day will be a non-screen day. Work will be set that will allow pupils to work away from screens and will give staff a break before speaking to parents. This will be done via SchoolCloud software and details have previously been sent out.

The timetable for the first test is below.

<b>YEAR 9</b> <b>Monday 8<sup>th</sup> March</b>		
<b>Tutor</b>	<b>Tutor Group</b>	<b>Time</b>
Miss C Randell	9CRA	08:30
Miss E Yates	9EYA	10:00
Mrs M Betts-Murphy	9MBE	11:30
Mrs S Sewell	9SSE	13:00

<b>YEAR 8</b> <b>Tuesday 9<sup>th</sup> March</b>		
<b>Tutor</b>	<b>Tutor Group</b>	<b>Time</b>
Ms C Grover	8CGR	08:30
Mrs L Holt	8LAH	09:30
Mr J Tyerman	8JTY	11:00
Miss D Wood	8DWO	12:00
Miss S Humphrey	8SHU	13:45

<b>YEAR 7</b> <b>Wednesday 10<sup>th</sup> March</b>		
<b>Tutor</b>	<b>Tutor Group</b>	<b>Time</b>
Dr N Henwood	7NHE	08:30
Mr S Humphries	7SHH	09:30
Mrs L Holland	7LHO	11:00
Ms J Harris	7JHA	12:00
Mrs E Morley-Smith	7EMO	13:45

Pupils will then be tested on:

<b>Test 2 and 3 dates</b>		
<b>Year group</b>	<b>Test 2</b>	<b>Test 3</b>
Year 9	Thursday 11 <sup>th</sup> March	Tuesday 16 <sup>th</sup> March
Year 8	Friday 12 <sup>th</sup> March	Wednesday 17 <sup>th</sup> March
Year 7	Monday 15 <sup>th</sup> March	Thursday 18 <sup>th</sup> March

[www.kentshillpark.school](http://www.kentshillpark.school)

Email: [office@kentshillpark.school](mailto:office@kentshillpark.school)

Telephone: 01908 533290



Pupils will subsequently be provided with home testing packs that will allow them to test twice a week. At present, the guidance does not say for how long this continues, simply enough kits for regular testing. As we get more information on this we will be able to let you know.

### **Shielding and Self-Isolating**

Some pupils may need to continue shielding and will have received a letter from the government advising them to do so. Please confirm with the school if you have received such a letter. For those pupils and for any that have to self-isolate due to testing positive, or being in close contact with someone who has, we will continue to provide remote learning, either through live lessons or recommended online resources, situation dependent. All other pupils are expected to be in school and will not be able to access remote learning.

We also have some staff members who will continue to shield. As before Christmas, they will deliver their lessons into the classroom virtually and we will support the pupils with another member of staff in the room. This worked successfully before Christmas.

### **Extra-curricular activities**

At primary, some extra -curricular activities will begin after the pupils return. This details will be communicated to primary parents directly. At secondary, extra -curricular activities will begin in full after Easter.

### **Secondary Canteen Provision**

We envisage that food orders will be available through the usual ordering systems by Friday 5th March. We will be able to confirm this next week.

I appreciate that there is a lot of information here to take in and thank you for taking the time to read through it and complete the consent form. We will try to provide as much information as we can to help with the transition of all families back into school life.

Yours faithfully



James Pilgrim  
Headteacher.

[www.kentshillpark.school](http://www.kentshillpark.school)

Email: [office@kentshillpark.school](mailto:office@kentshillpark.school)

Telephone: 01908 533290

