

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

In the event of learning having to be delivered remotely the curriculum will be delivered as a series of online live lessons using Microsoft Teams. In addition to live lessons there will be additional tasks set for pupils to complete. This may include research, wider reading, practical investigations and independent study.

The content of the curriculum will broadly be in line with the sequence and content of the planned curriculum in all subjects.

We will also signpost additional online learning resources including appropriate websites and recorded video lessons.

Where access to IT facilities is a barrier to accessing live lessons, resources permitting, we will endeavour to provide pupils with the loan of a device to access the learning or a paperwork pack as appropriate as soon as possible.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, we will not provide live Physical Education lessons. The Physical Education subject area will provide and signpost resources to pupils using pupil school email accounts at the Secondary. Resources will be included in home learning packs sent to parents with children at the Primary. Practical subjects, such as Art and D.T., will also be adapted to suit learning from home.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

Primary school-aged pupils	<p>Foundation</p> <p>Three core tasks will be recorded and sent to parents and carers via Tapestry each day. These will focus on Maths, Phonics and a wider curriculum area. Further guidance, resources and activities will also be shared on Tapestry.</p> <p>A suggested home learning timetable will also be sent home, outlining wider learning activities. This runs alongside a printed pack of home learning resources which is posted home.</p> <p>Key Stage Two</p> <p>Three, 40 minute online live lessons will be taught each day through Microsoft Teams. These lessons will cover daily Maths, English and a wider curriculum area (RE, PHSE, Science, Geography / History, Art / DT). Pupils are expected to attend all live lessons that are on their timetable.</p> <p>A suggested home learning timetable will also be sent home, outlining wider learning and independent activities. This runs alongside a printed pack of home learning resources which is posted home.</p>
Secondary school-aged pupils not working towards formal qualifications this year	<p>Pupils will follow their existing timetable. This will comprise of online live lessons and independent study tasks set by their teachers. Pupils are expected to attend all live lessons that are on their timetable and complete additional tasks as set by their teachers.</p>

	<p>Live lessons will be limited to a maximum of 40 minutes in length.</p> <p>This should equate to 5 hours learning a day</p>
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Accessing remote education

How will my child access any online remote education you are providing?

Kents Hill Park School use Microsoft Teams as a learning platform to deliver online live lessons. All Secondary pupils are provided with a free Microsoft Office 365 account with gives them access to the Teams platform and additionally provides them with free access to secure email and Microsoft Office applications. In addition to the delivery of live lessons, pupils will be directed to use additional online platforms.

All Primary pupils access Microsoft Teams live lessons via links emailed to parents and carers. In addition to the delivery of live lessons, pupils will be sent a suggested home learning timetable which outlines wider learning and independent activities. This runs alongside a printed pack of home learning resources which are posted home.

Foundation aged pupils will access their remote education via the online system, Tapestry. Three core tasks will be recorded and sent to parents and carers each day. These will focus on Maths, Phonics and a wider curriculum area. Further guidance, resources and activities will also be shared on Tapestry. A printed pack of home learning resources will also be posted home.

Curriculum learning pages have been made available on the Kents Hill Park School website to provide direct access to these resources.

Primary and Foundation

<https://www.kentshillpark.school/primary/primary-home-learning/>

Communication with pupils in the Foundation and Primary phase will be through the use of parental email and individual telephone calls.

Secondary

Secondary	<u>Learning – Kents Hill Park School</u>
Maths	HegartyMaths Times Tables Rock Stars: Play (trockstars.com)
Science	Kerboodle
Languages	ActiveLearn (pearsonactivelearn.com)
Computing	idea.org.uk/ Code Club
Oak National Academy	Home - Oak National Academy (thenational.academy)
BBC Bite Size	Home - BBC Bitesize

Communication with pupils will be through Microsoft Teams announcements and pupil school email.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

Key worker and vulnerable provision for pupils

We provide a term time provision for vulnerable children and children of key workers across all phases of the school. This provision is supervised by school staff and provides pupils with access to computing facilities to enable them to access live lessons. It also provides a workspace and environment to enable pupils to complete independent tasks and study.

Pupils with limited access to ICT equipment and facilities

We have a small number of electronic devices to lend to pupils. These have been purchased by the school and a small number have been provided by the Department of Education.

Internet Access

Schools, trusts and local authorities can help disadvantaged children get online using free mobile data increases or 4G wireless routers provided by the Department for Education. We can request this support for children and young people who meet all 3 of these criteria:

- do not have fixed broadband at home
- cannot afford additional data for their devices
- are experiencing disruption to their face-to-face education

The preferred method of providing access to the internet in these circumstances is through mobile data increase.

Access to printed material

Primary and Foundation

Printed home learning packs are posted home to all pupils and are to be used alongside the suggested home learning timetable. If you do not have access to the internet, completed pupils work will need to be posted or delivered to Kents Hill Park school for class teachers to mark.

Secondary

The preferred method of teaching and learning is through online live lessons. If you do not have any online access to lessons, we can provide access to printed work packs for individual pupils. Once completed pupils work will need to be posted or delivered to Kents Hill Park school for teachers to mark.

Please contact the school office for further details on how to access any of the provision detailed above.

office@kentshillpark.school

Telephone 01908 533 290

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Some examples of remote teaching approaches:

Live teaching (online lessons)

We use Microsoft Teams to deliver live lessons to pupils. These lessons last for a maximum of 40 minutes and are augmented using additional tasks and prepared materials.

Live lessons broadly follow the school curriculum and follow the pupil's timetable. PE is not taught as a live lesson, additional PE resources will be provided for pupils using school email.

Secondary live lessons are recorded and made available for pupils to review and recap. Teacher presentation and notes are made available for pupils as appropriate prior and/or following the lessons.

All PowerPoint slides from Primary live lessons are uploaded onto the Home Learning webpage on the school website for pupils and parents to access.

Tapestry

Foundation aged pupils will access their remote education via the online system, Tapestry. Three core tasks will be recorded and sent to parents and carers each day. These will focus on Maths, Phonics and a wider curriculum area. Further guidance, resources and activities will also be shared on Tapestry.

Additional Resources

Teachers will signpost pupils to additional commercial resources to support the curriculum. These may include online videos, BBC Bitesize, Hegarty Maths, Kerboodle, The Oak National Academy and other appropriate websites.

In some subject areas the use of long-term project work and/or internet research activities may be used as part of the curriculum sequence.

Additional Note – Primary Provision

Where Primary pupils are isolating on an individual basis, they will be directed to the Home Learning page of the school website:

<https://www.kenthillpark.school/primary/primary-home-learning/>

This page includes a year group learning overview, class timetable and a variety of suggested online learning resources. These will support pupils to continue their learning during their self-isolation period. Live lessons and printed learning packs will be provided if local restrictions require entire cohorts (or bubbles) to remain at home.

Engagement and feedback

Pupils are expected to attend all live lessons as per their individual timetable. They need to join the lesson on time and remain for the duration of the lesson. They should be prepared for the lesson with appropriate resources including a notebook and stationery.

Where possible pupils should try to ensure that they are in a distraction free environment where they can focus on their learning.

Pupils should ensure that they have completed any tasks and/or research set by their teacher in previous lessons. These task should then be shared with their teacher so that feedback can be given.

In the Foundation Stage, parents and carers will be asked to upload one piece of home learning each day onto Tapestry. Feedback will then be shared by the Foundation team.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Engagement in Lesson

During lessons teachers will use several techniques to gauge understanding and gain feedback from pupils. These techniques will include live text chat, cold calling questions to individual pupils, whole class questions, live conversations, use of interactive whiteboards, use of audio conversations.

Recording attendance

Teachers will take a register at the start of each lesson and will record who is in attendance. Additionally, an electronic record of attendance is downloaded by teachers at the end of each lesson which details when pupils join and leave the lesson.

Engagement

Secondary

Where there is concern about engagement this will be highlighted by subject teachers to the form tutor. Form tutors will make regular phone calls to parents. These phone calls are pastoral in nature and will support and encourage pupils to engage in lessons, exploring any barriers and putting support in place where appropriate.

In cases where there is a persistent lack of engagement by a pupil the year team leader will contact the parent to discuss strategies to improve engagement.

Primary and Foundation

Where there is concern about engagement this will be highlighted by class teachers, who will make regular phone calls to parents. These phone calls are pastoral in nature and will support and encourage pupils to engage in lessons, exploring any barriers and putting support in place where appropriate.

In cases where there is a persistent lack of engagement by a pupil the Primary lead will contact the parent to discuss strategies to improve engagement.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

Pupil Feedback and Assessment

During lessons feedback for pupils will take many forms including tasks using whole class and individual online chat, interactive questions, class audio discussions and interactive whiteboard activities.

Teachers will use do it now tasks, hinge questions and exit tickets to check understanding both individually and on a whole class basis. Feedback may be given using chat and audio.

Assessment

In the Secondary phase, Quizzes, Topic Tests and written assignments will be set by teachers using Microsoft Teams. Pupils will be asked to complete assessed tasks as part of a live lesson or may be asked to complete and return the assessed work to staff through Teams Assignments so that teachers can assess pupil understanding and progress within subject areas.

In the Primary Phase, class teachers will ask for particular pieces of work to be submitted via the year group work email addresses. It is an expectation that all parents and carers support their child to submit their work. Staff will then provide feedback on an individual or class level, dependent on the task. Quizzes (during live lessons and electronic) and other assessed tasks will also be used to assess understanding and progress.

Parents and pupils will also be able to submit other tasks of their choosing to the year group work email address to share their work with the class teacher.

In Foundation, parents and carers will be asked to upload one piece of home learning each day onto Tapestry. Feedback will then be shared by the Foundation team.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

Where children would normally receive additional support from SEND agencies, the SENDCO will make arrangements for those to continue via Teams as long as the agencies engage.

During live lessons teacher will continue to use a range of differentiation techniques and resources to support pupils of differing abilities and SEND. This may take the form of differentiated resources, targeted verbal or written feedback during lessons or additional scaffolding of tasks.